

Tees Valley Volleyball Association: Team Registration 2007/8

To enter the TVVA Leagues for the 2007/8 season, you are required to complete a **Registration Form** for **each team** and return it no later than **13th July 2007¹**. Please follow the **Steps** below to complete your team registrations. If you have any questions relating to completion of this form, please contact the League Secretary (details below).

Important Note: League rules regarding player registration

- a) All players must be registered with the TVVA prior to playing in any league or competition (each player will be assigned a TVVA Registration Number).
- b) One registration covers all competitions.
- c) For each team entered, at least 6 players must be registered (i.e. a full squad).
- d) A player may only be registered for one team (with exception for college teams – see League Rules on the TVVA web site at www.teesvalleyvolleyball.co.uk).
- e) For all league matches a minimum of 4 members of the registered team must be on court at all times.
- f) For league matches all players' names and/or TVVA Registration Number must be entered on the score card and submitted electronically when posting match results via the web site.

STEP 1

Complete your Organisation Contact Details – this is the contact that will be used for all primary correspondence with your organisation.

STEP 2

Complete the Team Registration Form for each team your organisation is entering – this is the information we need to ensure all teams are registered for the 2007/8 season and that we have team secretary contact details to collate and issue to all organisations and team secretaries.

STEP 3

Enclose a cheque for £15/per team made payable to Tees Valley Volleyball Association and post to the address at the bottom of this page – the registration fees help cover the costs of running the TVVA leagues and competitions.

STEP 4

Access the TVVA website www.teesvalleyvolleyball.co.uk and register your team members. Please note the registration restrictions above – these changes are to ensure teams fielded for fixtures are consistent. **Note:** If you are unable to send this information via the web site, please post your team and player list to the address below.

STEP 5

Wait! - After all organisations/teams have registered their players you will receive by email your player registration numbers, fixtures list, contact list and username + password (to access the player listing on the website). Please advise your players that this information will be held by the TVVA but that no details other than name, registration number, organisation and team name will be displayed on the web (through an encrypted, password protected page).

RETURN ADDRESS

Please retain this page and return the completed registration form and cheque to:
Colin Gordon, TVVA League Secretary, 4 Leckfell Close, Nunthorpe, Middlesbrough, TS7 8PW.

Tel: 01642 319397

Email: admin@teesvalleyvolleyball.co.uk

¹ Squad member names can be supplied into early September, but we need to know the registered team numbers. You may return this form by email (preferred) and cheque by separate cover.

TVVA Organisation and Team Registration Form

Organisation Contact Details

Organisation Name (club/college/school)	
Address (inc postcode)	
Email	
Website address	
Primary Contact:	Please enter contact to be used for correspondence
Name	
Address	
Telephone	
Mobile	
Email	

Team Registration (enter details for each team in a separate table)

(Please ensure you have read the **Important Note** on page 1 before registering teams)

Team Name		Enter the name you wish the team to be called in the Leagues (e.g. Haughton OB).
Is this team new to the TVVA Leagues		Enter Yes or No
Division (Premier, 1 st , 2 nd or 3 rd)		If currently playing in the TVVA Leagues, state current division. If a new team, state <i>expected</i> playing division.
Normal home match time, day and venue	Time: Day: Venue:	Enter your normal home match play time, day and venue. Please note no normal start times before 6:00 pm (League Rules).
Team Secretary Name		Enter the contact details for each team secretary.
Telephone (Home)		
Telephone (Work)		
Mobile		
Email Address (main)		
Email Address (alternative, e.g. work email)		

I have read and agree to abide by the TVVA League Rules (see www.teesvalleyvolleyball.co.uk). I enclose a cheque made payable to the TVVA for the sum of £15 **per team** to cover the team registration fees.

Name: _____ **Signature:** _____ **Date:** _____

For additional teams, continue on further page(s).

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